

APPLICATION FOR ENROLMENT (PYP)

Personal Data - Child

Family Name			
First Name			
Date of Birth		Nationality	
Place of Birth		Swedish 'personnumber'	
Proposed date of Entry		Email	

Please affix
photo here

Gender: Male Female Other

Does the child have siblings in (or applying to) the school? Please give names and their classes.

Home Address

Street			
City		Postal Code	
Country			
Email			
Telephone nr			

How long do you plan to reside in Sweden?

Why are you applying to the International school of Älmhult?

How did you hear about us? Employer/Business Contact Website ISÄ Family Other, specify.....

Personal Data – Family

Guardian 1

Last Name		First Name	
Relationship to Child		Nationality	
Languages Spoken			
Employer		Position/Function	
Address			
Telephone		Email	

Guardian 2

Last Name		First Name	
Relationship to Child		Nationality	
Languages Spoken			
Employer		Position/Function	
Address			
Telephone		Email	

Student Language Profile

Mother Tongue (1 st language)	
How many years of school has your child had in this language?	
What language(s) does your child speak at home?	
What media of instruction (language) does your child use at the current school? How many years?	

Are you interested in applying for mother tongue classes: Yes No

Please complete the following section if your child and family usually speak a language other than English at home.

What language did your child FIRST speak?	
What language do you MOST OFTEN use when speaking to your child at home?	
What language does your child MOST OFTEN speak at home?	
What language does your child MOST OFTEN speak outside the home?	

Has your child studied English: Yes No

Please indicate years and hours per week	
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Has received EAL/ESL/ELA support: Yes No

Please indicate years and hours per week	
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Schooling History

Present School		Dates attended	
Address		Grade(s)	
Language of Instruction		Telephone	
Mentor's Name		Mentor's Email	

Previous School 1		Dates attended	
Address		Grade(s)	
Language of Instruction		Telephone	



Previous School 2		Dates attended	
Address		Grade(s)	
Language of Instruction		Telephone	

What are your child's extra-curricular interests/hobbies?

Has your child ever experienced academic/social/emotional/behavioral needs in school? Yes No

If yes, please explain	
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Has your child ever received or been recommended for extra support in or outside of school? Yes No

If yes, please explain	
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Has your child ever received one of the following? (if your answer is 'yes' to any of these questions, please provide an English translation of the documents)

- Psychological Assessment: Yes No
 Occupational Therapy: Yes No
 Vaccination Card: Yes No
 Physical Therapy: Yes No
 Speech and Language Therapy: Yes No

Please answer the following questions. If the answer is yes, you need to complete this application with appropriate documentation, from the school or any other medical or psychological investigations. If the school should find that you have not shared the appropriate documentation, we will revisit the enrolment process and your child might risk to lose their place at ISÄ.

- Have your child had an individual plan/action plan, with personal adaptations? Yes No
- Have your child undergone any investigations? Yes No
- Have your child differentiated tasks ex working on materials fit for a lower age group? Yes No
- Is your child hearing impaired or blind? Yes No
- Does your child need one to one support? Yes No

Educational Level

English

(Make sure that this field is filled in by your child's teacher)

	Performance				Effort		
	Not yet up to grade level expectations	Meeting grade level expectations	Consistently exceeding expectations	Modified programme*	Improved effort needed	Good effort	Exceptional effort
Reading							
Writing							
Listening							
Speaking							
Presenting							
Viewing							



*Please describe nature of the modifications.

Please describe the child's attitude towards (1) reading, (2) writing while mentioning the level of a book recently read (3).

Swedish

What is your child's level in Swedish: No Swedish Beginner Advanced Native

Math

	Performance				Effort		
	Not yet up to grade level expectations	Meeting grade level expectations	Consistently exceeding expectations	Modified programme*	Improved effort needed	Good effort	Exceptional effort
Number							
Pattern & function							
Data Handling							
Shape & Space							
Problem Solving							

*Please describe nature of the modifications.

Areas Covered

Addition		Subtraction		Multiplication	
Division		Money		Place Value	
Whole Number		Fractions		Geometry	
Measurements		Graphs			

Computer Skills

Can the child type on the computer? Yes No Use Powerpoint? Yes No
 Search using a web browser? Yes No Use Word? Yes No

Give a short explanation on the computer skills of the child:



Self-Management

Can your child eat on their own?

Yes No

Tie shoe laces?

Yes No

Change (outdoor) clothes?

Yes No

Dietary

Does your child have any allergies (e.g. lactose, gluten)? Allergies require medical certificate.

Does your child follow an alternative food diet? (E.g. veg, no pork/beef, no fish)

Does your child require medicine if eating the "wrong" food? If so, give information on the medication.

Student Agency

(Please let your child answer the following question)

What do I want to know from my new school?

What do you want your new teachers to know about you?

Fritids (Before and After-School Care)

Fritids is a before and after-school programme for students to continue their education in meaningful, informal and organized way, whilst allowing parents to stay at work or study. It is for all students until the age of 13 (incl. MYP 1 and 2). However, for your child to be eligible to attend Fritids, both parents must be working or studying and therefore need care for their children outside of school hours. Otherwise one has right to 2 afternoons a week.

Does your child need to attend Fritids:

Yes No

Comments

Feel free to add any comments you wish the school, or the future teachers, need to know about your child. It could also include questions if you have any.



Documents that need to be submitted

To make your application complete, make sure that you include the following documents.

- Last 2 report cards from current school attending
- Possible ATL skill report (if your child has attended an IB school previously)
- Letter of Employment
- Vaccination Report
- Contact details of the current mentor
- Documents indicating that your child meets one or more of our admission criteria
- If received extra support or faced any needs at school, some kind of documentation or action plan

Our school nurse will contact you within the first few weeks of enrollment. This is to ask for your child's medical journal (so make sure you bring it from abroad in case you move to Sweden) and to fill in a medical information form. It could also be that they ask you to translate the vaccination report cards, but this is not always needed.

If applying for mother tongue classes

- Mother Tongue Form or sign up via <https://etjanst.almhult.se/oversikt/overview/45>

If applying for Fritids (these documents need to be send to the municipality, application can also be made online)

- Income Declaration
- Fritids Application

Signing

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Signature of **both** Parents/Guardian¹

Date

Please send this application to:

The International School of Älmhult,
Box 501, SE-343 23 Älmhult
Or send it through email at:
theinternationalschool@almhult.se

¹ If it is not possible for both parents/guardians to sign the document, please mention it in the comment section.



FOR OFFICE USE ONLY

Date Received		Class/Section apply	
Year of Entry		Starting date	
Mentor Informed		Managebac Details added	

Addendum

Admission Criteria

Criteria:

The school is run by the local Board of Education and is open to international families living in the area on a temporary basis. The criteria for admission are:

- Pupils in international families moving to Älmhult and staying for a limited time.
- Pupils in families moving to Älmhult or the region who have attended an International School abroad for a major part of their education and therefore have a reason to complete his / her education in an International School. **Having attended an International Preschool is not a given condition to be enrolled.**
- Pupils living permanently in Älmhult or the region who in the near future will continue their education in an International School abroad.
- Pupils from a home in which English is the language spoken by one or both parents and who have sufficient knowledge of the language to participate in classes (Pupils need, by law, to be able to speak enough English to follow the lessons. This is not a criterion for pupils starting the pre-school).

That said, pupils with significant educational needs are not entitled to international schooling according to the Swedish Education Act. This includes pupils who are eligible for Specialskolan, Chapter 7 §§5 and 6, and pupils who are deaf and/or blind, or with severe language impairment. Additionally, pupils living outside of Älmhult's municipality need to get permission from the residing municipality.

Applications are accepted throughout the year if one of the admission criteria is met. Offered places are subject to the number of available places in the respective grade – otherwise the pupil will be placed in our waiting pool.

Pupils are placed based on their age in the given class. An exception is regarding admission to MYP 5: in case of no previous IB experience, a pupil will be placed in MYP 4 instead.

We always try to arrange a meeting with both the student and parents prior to entry to school. We want to present the school and our curriculum and try to get to know the family beforehand.

Information provided in accordance with the General Data Protection Regulation





The International School of Älmhult
Elmeskolan Handelsvägen 11, Älmhult, Sweden
School office 0476-554 95



**Älmhults
kommun**

Data controller	Education Committee
Purpose of the processing	Contact details for guardians. Organization of mother tongue education. Details for the kitchen.
Legal basis	Public interest, legal obligation
Categories of personal data that will be processed	Name, date of birth, class, school, email, address, phone number, mobile number, workplace, phone number to workplace, mother tongue, health (special diets, allergies)
Voluntary	You decide whether or not you want to provide us with any data. However, please note that the data is required for the intended purpose.
Data recipients	Staff and Kitchen
Storage	Your data will be preserved
Rectification	You have the right to request rectification of incorrect data and the erasure of your personal data.
Right of access	Once per calendar year, you have the right to receive information, free of charge, about whether personal data about you is being processed and to receive a copy of this data. A fee may be charged for further copies.
Department contacts	Telephone switchboard: + 46 476-550 00 Email: utbildning@almhult.se
Data Protection Officer	Älmhult Municipality, Box 500, 343 23 Älmhult Telephone switchboard: +46 476-550 00 Email: dataskyddsbud@almhult.se
Complaints	You have the right to submit complaints to the Swedish Data Protection Authority
More information is available at www.almhult.se/gdpr www.datainspektionen.se	

